The Monticello Board of Education held its Special School Board meeting on Monday, April 6, 2020, at 6:00 pm at the Middle School Board Room. **Board Members:** Jill Bartlett, Candace Carda, Melissa Curtis, Melissa (Missy) Hanson, Jennifer Lewis Kannegieter, Jeff Hegle, and Eric Olson, Superintendent **Also present:** District Administrators and community guests.

**Location:** School District Board Room – Monticello Middle School  
**Date:** Monday, April 6, 2020  
**Time:** 6:00 p.m.

*The meeting was a Teleconference Meeting.*

1. **Call to Order** - All members in WebEx attendance - Jennifer Lewis Kannegieter opened the meeting at 6:15 pm

2. **Pledge of Allegiance**

3. **WebEx Meeting Procedures** - Jill Tessier, Administrative Assistant to the Superintendent

4. **Approval of the Agenda (Action)** - Amended order of the Agenda  
   *Motion by Candance Carda, Seconded by Melissa Curtis - approved 6-0 by roll call vote*

5. **Citizens Comments** - None

6. **Consent Agenda (Action)**
   **A.** Approval of Minutes – Regular Board Meeting March 16, 2020  
   **B.** Personnel Matters  
   **C.** Bills, Receipts, PCard

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
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<tbody>
<tr>
<td>General Fund</td>
<td>$1,216,055.86</td>
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<tr>
<td>Food Service</td>
<td>$120,526.45</td>
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<tr>
<td>Community Service Fund</td>
<td>$64,450.63</td>
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<tr>
<td>Building Fund</td>
<td>$275,224.45</td>
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<tr>
<td>Debt Services</td>
<td>$</td>
</tr>
<tr>
<td>Hockey Arena</td>
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<td>Activity Fund</td>
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<td>Special Education Cooperative</td>
<td>$137,043.97</td>
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<tr>
<td>Internal Service Fund</td>
<td>$153.20</td>
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</tbody>
</table>

   **Total Bills** $1,849,875.47  
   **Total PCard** $34,156.44

   *Motion by Melissa Curtis, Seconded by Missy Hanson - approved 6-0 by roll call vote*

7. **Resolution to convert all future Regular and Special School Board Meetings to Teleconference Meetings Pursuant to MN Stat 13D.021 until further notice (Action)** - Eric Olson, Superintendent  
   *Motion by Jeff Hegle, Seconded by Candace Carda - approved 6-0 by roll call vote*
8. **Resolution to accept Donations to the District (Action)** – Eric Olson, Superintendent
   
   A. $2,500 from Bridgeview Assembly of God for the Bagged lunch program
   B. $175 Jen Thomas Family monetary and gift cards for student services

   **Total YTD Donations**: $15,129.26

   Motion by Jeff Hegle, Seconded by Candace Carda - approved 6-0 by roll call vote

9. **Second Reading of Policies (Action)** - Eric Olson, Superintendent
   
   A. Policy 215 – Out of State Travel by School Board Members
   B. Policy 428 Payroll Direct Deposit and Notification Policy
   C. Policy 701 Establishment, Adoption & Modification of a School District Budget
   D. Policy 706 – Post Issuance Debt Compliance
   E. Policy 802 Disposition of Obsolete Equipment & material

   Motion by Jeff Hegle, Seconded by Melissa Curtis - approved 6-0 by roll call vote

10. **Human Growth Curriculum video & letter approval (Action)** – Eric Olson, Superintendent

    video from P&G; parent letter template

   Motion by Melissa Curtis, Seconded by Candace Carda - approved 6-0 by roll call vote

11. **Resolution to Authorize Check Signers (Action)** - Tina Burkholder, Director of Business Services

   Motion by Melissa Curtis, Seconded by Missy Hanson - approved 6-0 by roll call vote

12. **Approval of Parking Lot Bids (Action)** - Tina Burkholder, Director of Business Services

    Bid Recommendation
    Bid Tab Summary

   Motion by Jeff Hegle to approve base bid with Alternative 1 & 2 deducted

   Seconded by Jill Hoffman - approved 6-0 by roll call vote

13. **2020-2021 General Fund Budget Assumptions (Action)** - Tina Burkholder, Director of Business Services

    Presentation

   Motion by Jill Hoffman, Seconded by Melissa Curtis - approved 6-0 by roll call vote

14. **Student Representative Report** – Alexandria Frickel, High School Student Representative

15. **Superintendent Update** - Eric Olson, Superintendent

    ● COVID-19 updates; feeding our students
    ● Students in need of internet services

16. **Approval of Upcoming Meetings (Action)** - All meetings are at 6 pm

    | August 3rd | September 21st | November 9th | December 21 |
    |------------|----------------|--------------|-------------|
    | August 17th | October 5th    | November 16th|             |
    | September 14th | October 19th  | December 7th |             |

   Motion by Jill Hoffman, Seconded by Melissa Curtis - approved 6-0 by roll call vote

17. **Resolution Relating to the Termination of Probationary Teaching Contracts (Action)** – Barb Wilson, Director of Human Resources

   Motion by Jill Hoffman, Seconded by Missy Hanson - approved 6-0 by roll call vote
18. Resolution Relating to the Termination of Tenured Teaching Contracts (Action) - Barb Wilson, Director of Human Resources
   Motion by Jeff Hegle, Seconded by Candance Carda - approved 6-0 by roll call vote

19. Resolution Relating to the Termination of Teaching Contracts of Title One Teachers (Action) - Barb Wilson, Director of Human Resources
   Motion by Missy Hanson, Seconded by Melissa Curtis - approved 6-0 by roll call vote

20. Resolution Relating to the Termination of Long Term Substitutes & Intern Teachers Contract (Action) - Barb Wilson, Director of Human Resources
    Motion by Jeff Hegle, Seconded by Candace Carda - approved 6-0 by roll call vote

21. Resolution Relating to the Termination of Retire/Rehire Teacher Contract (Action) - Barb Wilson, Director of Human Resources
    Motion by Jill Hoffman, Seconded by Missy Hanson - approved 6-0 by roll call vote

22. Adjourn (Action) 7:23 pm
    Motion by Jeff Hegle, Seconded by Jill Hoffman - approved 6-0 by roll call vote

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Melissa Curtis- Secretary/Clerk

Upcoming School Board Meeting Dates
April 20, 2020, Special School Board Meeting
May 4, 2020, Regular School Board Meeting  May 18, 2020, Special School Board Meeting
June 1, 2020, Regular School Board Meeting  June 15, 2020, Special School Board Meeting
July 20, 2020, Regular School Board Meeting

Sub Committee Meeting Dates
Budget Meetings are at 7:15 am, and Policy Meetings are at 5:30 pm in the District Office Red Conference Room
April 14, May 12, June 9, July 14