1. **Call to Order** – School Board Chair Jill Bartlett called the meeting to order at 6:00 pm.

2. **Pledge of Allegiance**

3. **Approval of the Agenda**

Approved by: Jennifer Lewis Kannegieter Seconded by Melissa Curtis
With board members voting aye: Opposed none
motion carried. Approved 6-0

4. **Citizens Comments** –

5. **Consent Agenda**
   A. Approval of Minutes – Special School Board Meeting, January 21, 2020
   B. Consideration of Bills, Receipts
   C. Personnel Matters
   D. Quarterly Update
   E. Cash & Investment Update as of Dec. 31, 2019

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$851,332.42</td>
</tr>
<tr>
<td>Food Service</td>
<td>$95,132.97</td>
</tr>
<tr>
<td>Community Service Fund</td>
<td>$102,258.49</td>
</tr>
<tr>
<td>Building Fund</td>
<td>$96,738.58</td>
</tr>
<tr>
<td>Debt Services</td>
<td>$</td>
</tr>
<tr>
<td>Hockey Arena</td>
<td>$13,976.47</td>
</tr>
<tr>
<td>Activity Fund</td>
<td>$21,504.06</td>
</tr>
<tr>
<td>Special Education Cooperative</td>
<td>$136,938.07</td>
</tr>
<tr>
<td>Internal Service Fund</td>
<td>$276.54</td>
</tr>
</tbody>
</table>

   **Total Bills** $1,318,157.60
   **Total PCARD** $21,196.79
   **Total Amazon Card** $6,422.25
   **Total January Payroll** $3,397,277.25

**Wire Transfers - January 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/02/20</td>
<td>CorTrust</td>
<td>HealthPartners</td>
<td>$794,945.86</td>
</tr>
</tbody>
</table>
01/02/20  CorTrust  Further (SelectAcct)  $7,162.17  Flex, VEBA
01/06/20  CorTrust  Further (SelectAcct)  $9,130.61  Flex, VEBA
01/06/20  CorTrust  HealthPartners  $4,481.14  Dental Ins
01/07/20  MSDLAF  Harris Bank  $21,196.79  Pcard
01/07/20  CorTrust  IRS  $120.77  Federal Taxes
01/07/20  CorTrust  MN Dept Rev  $8.68  State Taxes
01/07/20  CorTrust  PERA  $78.40  Retirement
01/07/20  CorTrust  HealthPartners  $13,188.43  Dental Ins
01/13/20  CorTrust  #882 Employees  $924,213.52  Payroll
01/15/20  CorTrust  IRS  $315,677.70  Federal Taxes
01/15/20  CorTrust  TRA  $164,884.04  Retirement
01/15/20  CorTrust  PERA  $48,350.60  Retirement
01/16/20  CorTrust  EBC  $84,993.48  Deferred Annuities
01/16/20  CorTrust  MN Dept Rev  $49,746.84  State Taxes
01/16/20  CorTrust  IRS  $164.84  Federal Taxes
01/17/20  CorTrust  EBC  $511.92  Deferred Annuities
01/21/20  CorTrust  HealthPartners  $17,489.45  Dental Ins
01/21/20  CorTrust  MN Dept Rev  $1,447.00  Sales Tax
01/21/20  CorTrust  Further (SelectAcct)  $10,859.37  Flex, VEBA
01/22/20  CorTrust  TRA  $162.07  Retirement
01/23/20  CorTrust  Further (SelectAcct)  $7,584.12  Flex
01/28/20  PMA MN Trust  2016A GO School Bldg Bond  $1,649,812.50  Bond Payment
01/28/20  PMA MN Trust  2016B GO Facilities Maint Bond  $419,375.00  Bond Payment
01/28/20  PMA MN Trust  2017A GO Facilities Maint Bond  $374,650.00  Bond Payment
01/28/20  PMA MN Trust  2019A GO Facilities Maint Bond  $317,650.00  Bond Payment
01/28/20  PMA MN Trust  2010A GO Refunding Bond  $192,500.00  Bond Payment
01/27/20  CorTrust  HealthPartners  $14,173.07  Dental Ins
01/30/20  CorTrust  #882 Employees  $941,950.64  Payroll
01/31/20  CorTrust  IRS  $320,597.70  Federal Taxes
01/31/20  CorTrust  TRA  $166,059.14  Retirement
01/31/20  CorTrust  MN Dept Rev  $50,187.94  State Taxes
01/31/20  CorTrust  PERA  $49,083.17  Retirement

$6,972,436.96

Approved by: Melissa Curtis  Seconded by Jennifer Lewis Kannegieter
With board members voting aye:  Opposed none
motion carried. Approved 6-0

6. Presentation of Donations to the District (Action) – Eric Olson, Superintendent
   A. $2,000 from Monticello Rotary for lunch balances
   B. $600 from Adopt a classroom for flexible seating options

   **Total YTD Donations $ 5,100.00**

Approved by: Jennifer Lewis Kannegieter  Seconded by Missy Hanson
With board members voting aye:  Opposed none
motion carried. Approved 6-0
7. **Student Representative Report** – Alexandria Frickel, High School Student Representative

8. **Academic Calendars** – Eric Olson, Superintendent, presented the 2020-21 calendar for board approval. The 2021-22 calendar was presented and will be brought back at a future meeting for board approval.

   A. **2020-21 (Action)**

      Approved by: Jennifer Lewis Kannegieter  Seconded by Missy Hanson
      With board members voting aye:  Opposed none
      motion carried. Approved 6-0

   B. **2021-22 (Presentation)**

9. **First Reading of Policies** - Eric Olson, Superintendent, presented the following policies. The policies will be brought back at a future meeting for approval.

   A. Policy 215 – Out of State Travel by School Board Members
   B. Policy 428 - Payroll Direct Deposit Policy
   C. Policy 701- Establishment, Adoption, and Modification of School District Budget
   D. Policy 802 - Disposition of Obsolete Equipment and Material

10. **Preliminary 2020-21 Capital Budget** – Tina Burkholder, Director of Business Services

    **PRESENTATION**

11. **2020-21 Budget Presentation** - Tina Burkholder, Director of Business Services

    **PRESENTATION**

12. **Call for bids for Pinewood Elementary wall project (Action)** - Tina Burkholder, Director of Business Services requested School Board Approval to call for bids on Pinewood’s Mitigation Deferment of Combustible Materials in Plenum Spaces in the summer of 2020.

    Approved by: Jeff Hegle  Seconded by Jennifer Lewis Kannegieter
    With board members voting aye:  Opposed none
    motion carried. Approved 6-0

13. **Adjourn (Action) 6:55 pm**

    Approved by: Missy Hanson  Seconded by Melissa Curtis
    With board members voting aye:  Opposed none
    motion carried. Approved 6-0

______________________________
Melissa Curtis- Secretary/Clerk

**Upcoming School Board Meeting Dates**
March 2, 2020, Regular School Board Meeting       March 16, 2020, Special School Board Meeting
April 6, 2020, Regular School Board Meeting       April 20, 2020, Special School Board Meeting
May 4, 2020, Regular School Board Meeting          May 18, 2020, Special School Board Meeting
June 1, 2020, Regular School Board Meeting          June 15, 2020, Special School Board Meeting
July 20, 2020, Regular School Board Meeting

Sub Committee Meeting Dates
Budget Meetings are at 7:15 am, and Policy Meetings are at 5:30 pm in the District Office Red Conference Room
February 12, March 11, March 31, April 14, May 12, June 9, July 14

MONTICELLO PUBLIC SCHOOLS
Personnel Matters - February 3, 2020

1. CERTIFIED STAFF APPROVAL

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Last Name</th>
<th>First Name</th>
<th>BLDG</th>
<th>Position</th>
<th>Previously Held By</th>
<th>Starting Date</th>
<th>Rate of Pay</th>
<th>Hours Per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/03/2020</td>
<td>King</td>
<td>Michelle</td>
<td>LME</td>
<td>Targeted Services</td>
<td>Temporary</td>
<td>01/07/2020</td>
<td>$80/HR</td>
<td>30 Total</td>
</tr>
</tbody>
</table>

2. NON CERTIFIED STAFF APPROVAL

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Last Name</th>
<th>First Name</th>
<th>BLDG</th>
<th>Position</th>
<th>Previously Held By</th>
<th>Starting Date</th>
<th>Rate of Pay</th>
<th>Hours Per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/03/2020</td>
<td>Anderson</td>
<td>Jean</td>
<td>Coop</td>
<td>Behavior Interventionist</td>
<td>New Position</td>
<td>02/06/2020</td>
<td>$24.92/HR</td>
<td>33 75</td>
</tr>
</tbody>
</table>

3. NOTIFICATION OF INTERNAL CHANGES

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Last Name</th>
<th>First Name</th>
<th>BLDG</th>
<th>Position</th>
<th>Previously Held By</th>
<th>Starting Date</th>
<th>Rate of Pay</th>
<th>Hours Per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/03/2020</td>
<td>Peterson</td>
<td>Melissa</td>
<td>MMS</td>
<td>Paraprofessional</td>
<td>Stacy Zahler</td>
<td>01/06/2020</td>
<td></td>
<td>25</td>
</tr>
</tbody>
</table>

4. LEAVE NOTIFICATIONS

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Last Name</th>
<th>First Name</th>
<th>BLDG</th>
<th>Position</th>
<th>Type of Leave</th>
<th>Reason</th>
<th>Start Date</th>
<th>Return Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/03/2020</td>
<td>Balke</td>
<td>Connie</td>
<td>EEC</td>
<td>Magic Adventures</td>
<td>FMLA</td>
<td>Medical</td>
<td>01/24/2020</td>
<td>03/16/2020</td>
</tr>
<tr>
<td>02/03/2020</td>
<td>Dietel</td>
<td>John</td>
<td>PWE</td>
<td>Teacher</td>
<td>FMLA</td>
<td>Family</td>
<td>01/21/2020</td>
<td>06/05/2020</td>
</tr>
</tbody>
</table>

5. EMPLOYEE SEPARATIONS/REDUCTIONS

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Last Name</th>
<th>First Name</th>
<th>BLDG</th>
<th>Position</th>
<th>Reason</th>
<th>End Date</th>
<th>Position Posted</th>
<th>Hours Per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/08/2020</td>
<td>Anderson</td>
<td>Jean</td>
<td>MMS</td>
<td>Paraprofessional</td>
<td>Resignation</td>
<td>02/05/2020</td>
<td>01/30/2020</td>
<td>25</td>
</tr>
<tr>
<td>02/08/2020</td>
<td>Reagan</td>
<td>Andrea</td>
<td>PWE</td>
<td>Paraprofessional</td>
<td>Resignation</td>
<td>01/21/2020</td>
<td>01/29/2020</td>
<td>33.75</td>
</tr>
</tbody>
</table>

6. CONFERENCE REQUEST

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Requested by</th>
<th>Position</th>
<th>Conference Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/03/2020</td>
<td>Molly Munroe</td>
<td>Teacher - Monticello Middle School</td>
<td>NGFF 2020 Summit</td>
<td>San Francisco</td>
</tr>
</tbody>
</table>