

USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT

I. PURPOSE

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

II. GENERAL STATEMENT

- A. The School Board encourages maximum use of school use of school facilities and equipment by community groups and individuals.
- B. The school board gives is it full endorsement to the District Community Education program and will cooperate in every way possible with interested community groups.
- C. District sponsored activities, which include school and Community Education, will have first priority for facility use.
- D. The right to authorize use of school facilities will be retained by the School Board through the Director of Community Education.
- E. Authorization for use of school facilities will be considered neither an endorsement nor approval of the activity, group or organization nor the purposes they represent.

III. GENERAL COMMUNITY USE OF SCHOOL FACILITIES

- A. All ordinances, laws and District 882 policies must be observed.
- B. All requests for use of school facilities before and after normal school day, weekends, vacations and holidays, is scheduled through the Community Education administrative office.
- C. The School Board may require a rental fee for use of school facilities and equipment. Such fee may include the cost of school personnel deemed necessary. Guidelines for facility and equipment use by community groups shall be presented for review and approval by the School Board.
- D. When emergencies or unusual circumstances arise the necessitate rescheduling the use of school facilities, every effort will be made to find acceptable alternative meeting space, but District 882 programs have priority of facility use at all times.
- E. The School Board expects members of the community who use facilities and equipment to do so with respect for School District property and an understanding of proper use. Individuals and groups shall be responsible for damage to facilities and equipment. A certificate of insurance may be required by the school district to ensure payment for these damages and any liability for injuries.

Adopted	12/04/78	Reviewed	02/10/14
Revised	03/24/94		02/06/17
	10/01/01		