

## **CURRICULUM DEVELOPMENT**

### **I. PURPOSE**

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

### **II. GENERAL STATEMENT OF POLICY**

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the School District.

### **III. RESPONSIBILITY**

A. The Superintendent or their designee shall be responsible for curriculum development and for determining the most effective way of conducting research on the School District's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the Superintendent or their designee that will provide for periodic reviews of each curriculum area.

1. Each year, a district curriculum review committee consisting of classroom teachers and administrators will examine the disciplines that are due for curricular review. Responsibilities during the review will be to examine the following components of each discipline area. The curriculum committee will analyze and evaluate each discipline during the cyclical review. Upon completion, the report will be shared and reviewed by a district advisory committee (who duties are further discussed below). Recommendations for improvement in each discipline area will be made according to the established curriculum review process and a curriculum cycle determined by the Superintendent or their designee.

B. A district curriculum advisory committee shall provide assistance at the request of the Superintendent or their designee. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its learning sites, and shall include parent, teacher, support staff, student, community residents and administration representation, and shall provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.

- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
1. Provide for articulation of courses of study from kindergarten through grade twelve.
  2. Identify minimum objectives for each course and at each elementary grade level.
  3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.
  4. Provide a program for ongoing monitoring of student progress.
  5. Provide for specific, particular and special needs of all members of the student community.
  6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
  7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
  8. Meet all applicable requirements of the Minnesota Department of Education.
- D. It shall be the responsibility of the Superintendent or their designee to keep the school board informed of all state mandated curriculum changes, as well as recommended discretionary changes and to periodically present recommended modifications for school board review and approval.
- E. The Superintendent or their designee shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

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