

STUDENT MEDICATION

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering non-emergency medication to students at school.

II. GENERAL STATEMENT OF POLICY

The School District acknowledges that some students may require prescribed drugs or medication during the school day. The School District's licensed school nurse, trained health paraprofessional or other trained school personnel will administer medications, except any form of medical cannabis, in accordance with law and School District procedures.

III. REQUIREMENTS

- A. The administration of prescription medication or drugs at school requires a completed signed request from the student's parent and medical physician. The administration of nonprescription medication or drug requires a completed signed request from the student's parent. Medications to be administered by the School District must come in the original container and must be FDA approved. The School District may require a written order from a medical doctor if the proper use of any nonprescription medication is questioned. The School Nurse has the ultimate authority to decide whether a student has complied with this policy.
- B. A "Medication Authorization form" the form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6.
- C. Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law, and must be administered in a manner consistent with the instructions on the label.
- D. The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.
- E. Prescription medications are not to be carried by the student, but will be left with the appropriate School District personnel. Exceptions to this requirement are: prescription asthma medications self-administered with an inhaler (See Part J5 below), and medications administered as noted in a written agreement between the School District and the parent or as specified in an IEP (individual education plan) or IHP (individual health plan).
- F. The school must be notified immediately by the parent or student 18 years old or older in writing of any change in the student's prescription medication administration. A new medical authorization or container label with new

pharmacy instructions shall be required immediately as well.

- G. For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.
- H. The school nurse, or other designated person, shall be responsible for the filing of the Medication Authorization form in the health office. The school nurse, or other designated person, shall be responsible for providing a copy of such form to other personnel designated to administer the medication.
- I. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a public or private health organization or other appropriate party (if appropriately contracted by the School District under Minn. Stat.. The School District administration shall submit these procedures and any additional guidelines and procedures necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.
- J. Specific Exceptions:
 - 1. Special health treatments such as catheterization, tracheostomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine;
 - 2. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy;
 - 3. Drugs or medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy;
 - 4. Drugs or medicines used at school in connection with services for which a minor may give effective consent are not governed by this policy;
 - 5. Drugs or medicines that are prescription asthma or reactive airway disease medications can be self-administered by a student with an asthma inhaler if:
 - a. the school district has received a written authorization from the pupil's parent permitting the student to self-administer the medication;
 - b. the inhaler is properly labeled for that student; and
 - c. the parent has not requested school personnel to administer the

medication to the student.

The parent must submit written authorization for the student to self-administer the medication each school year. In a school that does not have a school nurse or school nursing services, the student's parent or guardian must submit written verification from the prescribing professional which documents that an assessment of the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting has been completed.

If the School District employs a school nurse or provides school nursing services under another arrangement, the school nurse or other appropriate party must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers;

6. Prescription epinephrine auto-injectors, consistent with state law, if the parent and prescribing medical professional annually inform the pupil's school in writing that:
 - a. the pupil may possess the epinephrine; or
 - b. the pupil is unable to possess the epinephrine and requires immediate access to epinephrine auto-injectors that the parent provides, properly labeled, to the school for the pupil as needed during the student's instructional day.
7. High School Students (grades 9-12) may possess and use nonprescription pain relievers in a manner consistent with the labeling, if the school district has received written authorization from the student's parent or guardian permitting the student to self-administer the medication. The medication must be kept in the student's locker and kept in the original container. The student may not give the medication to another student under any circumstances. The school district may revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine, pseudoephedrine or alcohol as an ingredient.
8. A student may possess and apply a topical sunscreen product during the school day while on school property or at a school-sponsored event without a prescription, physician's note, or other documentation from a licensed health care professional. School personnel are not required to provide sunscreen or assist students in applying sunscreen.

- K. “Parent” for students 18 years old or older is the student.
- L. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel that are registered nurses or health paraprofessionals to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of epinephrine auto-injector in accordance with this section is not the practice of medicine.
 - A. A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school’s supply of epinephrine auto-injectors.

IV. SCHOOL DISTRICT RESERVATION OF RIGHTS

- A. The School District reserves its right to refuse to administer medications to any student whose parent or legal guardian has not given proper authorization to the School District and/or has not met the requirements of this policy.

Legal References:

Minn. Stat. (Student Health Data)
Minn. Stat. (Hiring of Health Personnel)
Minn. Stat. (Administration of Drugs and Medicine)
Minn. Stat. (Possession and Use of Asthma Inhalers by Asthmatic Students)
Minn. Stat. (Possession and Use of Nonprescription Pain Relievers by Secondary Students)

Minn. Stat. (Possession and Use of Epinephrine Auto-Injectors; Model Policy)

Minn. Stat. (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors)
Minn. Stat. (Possession and Use of Sunscreen)
Minn. Stat. (Label of Prescription Drug Containers)
Minn. Stat. 22 (Medical Cannabis; Definitions)
Minn. Stat. (Medical Cannabis; Limitations)
20 U.S.C. (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. (Rehabilitation Act of 1973, § 504)

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